

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
March 24, 2014**

1. Call to Order

On the motion of Mary Jo Walilko and seconded by Bridget Mauro the meeting was called to order at 7:03 p.m.

2. Statement of Compliance

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board, and mailed to the clerk of the Township of Mine Hill.

3. Roll Call

Present: Jill Del Rio, Joseph Heredia, Denise Jiménez-Arias, Bridget Mauro and Gary Tillett

Mary Jo Walilko.

Absent: Patricia Hernandez.

Also Present: Joanne Calabro, Interim Superintendent, Melissa Simmons, and Business Administrator/
Board Secretary.

4. Flag Salute

5. Executive Session

None

6. Return to Regular Session

Continued

7. Approval of Minutes

- a. RESOLVED, the Board of Education approves the **regular session minutes with changes** of the meeting held on **February 24, 2014** and **March 10, 2014**.

Motion by: Mary Jo Walilko

Seconded by: Bridget

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
2/24/14 5-1-1 3/10/14 5-1-1	Abstained: 2/24/14 Yes: 3/10/14	Yes	Absent	Yes	Yes	Yes: 2/24/14 Abstained: 3/10/14	Yes

8. Correspondence

None

9. Interim Superintendent's Report

- Student award – Hanna Colon received a gold medal.

10. Presentation / Reports

- Roxbury Lottery – Only 2 students requested the placement so no lottery is necessary.

11. Business Administrator's Report

- Budget Hearing will be on April 28th at 7 PM and the next board meeting will be on April 14th with Executive Session starting at 6:30 PM. April 7th is cancelled.

12. Public Discussion

- Mayor Sam Morris – noted that the new contract with Morris Hills may cause new charges regarding building use. Ms. Walilko indicated that she will discuss these charges if and when they arise. He also mentioned that the Inter-local Agreement needs to be updated.
- A question was asked if charges are assessed for building use when would they start. Ms. Walilko indicated that if costs are needed to be charged that it wouldn't happen until next school year.
- Mayor Sam Morris indicated that taxes for the township would increase by \$29 for the year.
- David Bloom – noted that he hoped the board was considering the tax impact of the school levy on the people of the township.

13. FINANCE *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills from the General Operating Account**, in the amount of \$371,496.53; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Food Service Fund	\$13,247.57
Unemployment Trust Fund (SUI Account)	\$ 7,199.14
Student Activity Fund (Canfield School Account)	\$ 1,788.41

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of March**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the month of March are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Board Secretary and Treasurer Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2013-2014 Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves that the Mine Hill Township School will not require Lakeland-Andover School to apply for and receive funding from the **NJ Child Nutrition Program** nor charge students for a reduced and/or paid meal for any classified students from Mine Hill Township School in accordance with NJAC 6A:23-4(a)ii and iii for the 2013-2014 school year.

Motion by: Mary Jo Walilko Seconded by: Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-1-1	Yes	Abstained: 13a No: 13b, c & e Yes: 13d	Absent	Yes	Yes	Yes	Yes

14. INSTRUCTION / CURRICULUM

Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the proposed parent sponsored **sixth grade field trip to Medieval Times** on June 5, 2014.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves pursuant to the Mine Hill Township Board of Education Policy 5199, the following students **to attend Roxbury High School as Mine Hill Township Board of Education paid tuition students**, for the two (2) available seats from September 2014 through June 2018.

Name of Student	Lottery Position	Results
Sebastian Montoya	N/A	attending
Isabelle Alonso	N/A	attending

Motion by: Mary Jo Walilko Seconded by: Denise Jiménez-Arias

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

15. OPERATIONS *Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*
None

16. PERSONNEL *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves **extending the medical leave of absence with pay for Karen Condon, teacher of physical education and health**, for the period of April 1, 2014 through June 30, 2014.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **termination of custodians**; Roberto Bautista, Kathleen Hoopes and Richard Kelly due to a shared service agreement for custodial services with the Morris Hills Regional School District.

Motion by: Mary Jo Walilko Seconded by: Gary Tillett

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
16a. 5-1 16b. 6-0	Yes	16a. No 16b. Yes	Absent	Yes	Yes	Yes	Yes

17. POLICY/COMMUNITY & PUBLIC RELATIONS *Joseph Heredia, Patricia Hernandez, Mary Jo Walilko*

- The committee reported that the art work in the Roxbury Mall of the Mine Hill students was great. Mr. Heredia noted that the town council was concerned about the school tax increase being considered. He also asked how items get on the agenda and that he would also like a policy meeting. Ms. Walilko explained the process, and would review the policies in question to see if a meeting was needed.

18. BUILDINGS AND GROUNDS *Bridget Mauro, Gary Tillett, Mary Jo Walilko*
N/A

19. Dover Report *Joseph Heredia*

- He participated in the read across America program.
- The school play at the HS was great and 2 Mine Hill students participated.
- He will be attending the National Honor Society Program next week.
- He indicated that Dover introduced their school budget with no tax levy increase. He indicated his concern that the Mine Hill budget was not yet presented. Other board members indicated that it was not presented because the tax levy amount has not been decided yet by the board.

20. MHEF Report *Denise Jiménez-Arias, Bridget Mauro*

- The \$2,500 check for after-school programs was received.

21. Old Business

- Ms. Walilko indicated that the PARCC Assessment workshop was excellent. The board had a discussion on student lead learning.

22. New Business

N/A

23. Public Discussion

- Kristine Kanzenbach indicated that the musical was great.
- Melanie Cole, PTA president – thanked the board for allowing them to have “Cabin Fever”. It went very well. She asked how is the survey on school uniforms going? Dr. Calabro indicated that she is still waiting for information from survey monkey.

24. Executive Session

On the motion by Mary Jo Walilko seconded by Bridget Mauro at 8:26 p.m., the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session included items in categories 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

25. Return to Public Session

On the motion by Mary Jo Walilko seconded by Bridget Mauro at 8:43 p.m., the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

26. Vote on Closed Session Minutes

7a. RESOLVED, the Board of Education approves the **regular session minutes with changes** of the meeting held on **February 24, 2014** and **March 10, 2014**.

Motion by: Mary Jo Walilko

Seconded by: Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-1-1	Yes	Yes	Absent	Yes	Yes	Abstained	Yes

27. Adjournment

On the motion by Mary Jo Walilko and seconded by Jill Del Rio, the Board adjourns the meeting at 8:45 p.m.

Respectfully submitted,

Melissa Simmons

Melissa Simmons

Business Administrator/Board Secretary